

EXAMINATIONS AND ASSESSMENTS IN DIFFERENT TIME ZONES

The University has implemented a [Policy on Examinations and Assessments in Different Time Zones](#) to ensure fairness and consistency worldwide. This policy categorises assessments into two groups ('some or considerable advantage' or 'no advantage') based on the evaluation of risk of a student possessing advance knowledge of the assessment content.

Evaluation of risk

	 Description	 Time Zone	 Moderation
SOME OR CONSIDERABLE ADVANTAGE	Where advance knowledge of assessment content would give some or considerable advantage to students possessing such knowledge.	Identical examinations / assessments must be held at the same Greenwich Mean Time (GMT) worldwide. Where this is not possible different examinations / assessments must be set.	Where different examinations / assessments are set a robust moderation process must be followed to ensure equivalence and consistency of quality and standards.
NO ADVANTAGE	Where advance knowledge of assessment content would give no advantage to students possessing such knowledge.	Identical examinations / assessments may be held at different times (GMT), normally within a single 24-hour period.	Robust processes must be put in place to monitor and manage the conduct of the assessments to ensure their integrity is not compromised.

Implementation Procedures: Key Points

- Schools must assess the suitability of assessment types, formats, and content, conducting risk evaluations to classify them as either "no advantage" or "some or considerable advantage." Based on these classifications, Schools should implement processes to manage examinations effectively.
- To support the implementation of this Policy, the University schedules its examinations within two separate time zones known as "Timezone 1" and "Timezone 2". More details can be found in the [Exams and Other Assessments in Different Timezones: Procedures](#) document available online.
- The risk assessments, monitoring and management processes for assessments are reviewed as part of the separate periodic Academic Audit process to ensure compliance.

Resources

- Read the Policy on [Examinations in Different Time zones](#)
- Read the supporting document on [Exams and Other Assessments in Different Timezones: Procedures](#)

