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# SCHOLARSHIP

## APPLICATION FORM

- ☐ High Achiever's Scholarship
- ☐ Women in Science and Engineering Scholarship
- ☐ 1821 Appeal - Leaders with Impact Scholarship
- ☐ Foundation Excellence Award
- ☐ HWUM 10th Anniversary IMPACT Scholarship
- ☐ HWUM 10th Anniversary Global Citizenship Scholarship

### PERSONAL DETAILS (APPLICANT)

Full Name (as per NRIC/Passport):	
NRIC/Passport No:	
Contact No:	Email Address:
HWU Student ID:	Intake:
Programme Name:	

### FAMILY INFORMATION (applicable for 1821 Appeal - Leaders with Impact Scholarship only)

Father's/Guardian's Name	
Total Household Income per Month	
Occupation	
Mother's/Guardian's Name	
Occupation	
Number of Children	<i>Details of siblings required. Please refer to Document Checklist..</i>

### DECLARATION AND ACCEPTANCE

I hereby apply for the selected scholarship to study at Heriot-Watt University Malaysia and agree to the terms and conditions of the scholarship that I will be undertaking when my application is successful.

I understand that the total tuition fees of the programme must be paid for before the commencement of the programme of study and at the beginning of every semester.

I consent to the processing of my personal information by the University as per parameters defined by the Personal Data Protection Act 2010 for proper purposes of the institution.

I am also aware and agree that my personal information will be shared amongst Heriot-Watt University and other subsidiaries for the purpose of programme administration.

*(for students < 18 years old, consent of parent/guardian is needed here)*

Name:

NRIC/Passport No:

Name:

NRIC/Passport No:

Date:

# SCHOLARSHIP

## APPLICATION FORM

### A. SCHOLARSHIP TERMS AND CONDITIONS

- 1 The scholarship recipient must be enrolled as a full-time student for the entire length of the programme that the student registered for at the time the scholarship was awarded, register for all courses according to the Heriot-Watt University Malaysia ("University") schedule, pass each registered course at the first attempt and complete the programme within the original time frame as stated in the offer letter and adhere to the terms and conditions as set out herein.
- 2 Scholarships are awarded in the form of a tuition fee waiver only. "Tuition fee" does not cover any other charges or fees such as registration fee, international student fees, resitting of examination fee, extension of studies fee and ancillary items required as part of the studies, including but not limited to books, graduation ceremony, final award/certificate, accommodation, student visa processing, sports, and living and other related costs, which shall be borne by the student.
- 3 The value of the scholarship granted will be deducted against the full tuition fees payable on a semester-by-semester basis.
- 4 The recipient of the scholarship is required to fulfil the academic progression criteria as set out by the University, including but not limited to the requirement to pass all subjects and progress to a new semester without fail, until the completion of their studies. In the event the scholarship recipient fails to fulfil the said requirements, the scholarship will be revoked, or the amount of the scholarship may be reduced at the sole discretion of the University.
- 5 The scholarship is only awarded to students enrolled in a programme offered at the University. The scholarship is not transferable to other Heriot-Watt University campuses or locations and will be automatically revoked in the event the scholarship recipient transfers to another programme and/or defer their study to another intake.
- 6 The scholarship is not exchangeable for cash or other alternatives.
- 7 The scholarship recipient shall not be holding (concurrently) any other full or partial scholarship from external parties (unless in extenuating circumstances – then specific prior written approval of Heriot-Watt University Malaysia must be obtained). This excludes EPF withdrawals or loans from external financial agencies.
- 8 Other discounts, waiver or scholarship provided by the University will not apply during the tenure of the scholarship.
- 9 The scholarship recipient shall be a student ambassador for Heriot-Watt University and must participate in the Student Ambassador Programme which includes contributing a minimum of 10 ambassador hours in the first year of studies. The scholarship will be revoked in the event the scholarship recipients do not fulfil the requirements in the Student Ambassador Programme (including ambassador hours).
- 10 The scholarship recipient is required to comply with all the University terms and conditions of admittance, regulations and policies. Scholarship recipients who are found guilty of academic or disciplinary misconduct will have their scholarships revoked and the student will be liable to refund the total amount of tuition fee waiver received from the University in one lump sum within 4 weeks from the date of the revocation of the scholarship.
- 11 The University reserves the right to involve scholarship recipients in interviews, advertisements, photography or other publicity activities for the purpose of promoting the University or any other purpose deemed fit to the University. The scholarship recipient assigns to the University any intellectual property or other rights that are created as part of this role.
- 12 The University reserves the absolute discretion and right to make any amendments to the terms and conditions of the scholarships including the structure of the scholarship award and the scholarship recipients shall be bound by the updated terms and conditions which will be available on the University's website.
- 13 In the event that a scholarship recipient decides to discontinue studies (without completion of the programme), the scholarship will be automatically revoked, and the recipient is required to reimburse the University the total amount of tuition fee waiver awarded. This does not apply to the High Achiever's Scholarship and Financial Hardship Scholarship. The scholarship recipient is required to reimburse the total amount of the waived tuition fee in one lump sum to the University within 4 weeks upon submission of the University Withdrawal Form by the scholarship recipient.
- 14 The University reserves the right to revoke the scholarship offered or awarded to students at their absolute discretion at any time. In the event of revocation, the students will be required to pay the full tuition fees from the date of revocation and the remainder of the programme.
- 15 The University will not refund the RM500 registration fee for students who withdraw from the selection process.
- 16 The decision from the University and the scholarship selection panel is final.
- 17 Applicants must submit all required documents based on the deadline fixed by the University. Incomplete applications will not be considered.
- 18 All scholarships are awarded at point of entry to a foundation or undergraduate or postgraduate programme, whichever applicable. Point of entry refers to Semester 1 of a foundation programme or Semester 1 in Year 1 of an undergraduate or postgraduate programme. Students who enrol with advance entry will be assessed on a case-by-case basis.
- 19 All scholarship recipients must achieve a minimum of Grade A (i.e., 70% average score) in the academic year and the entire duration of study, failing which, the scholarship will be revoked with immediate effect and there shall be no continuation nor reinstatement thereafter.
- 20 Forecast results may be considered for the scholarship application, if official results are not available at the time of scholarship application, and the scholarship may be awarded conditionally based on the forecast results. The official results must be provided to the University's Admissions Office within one week of the official results release date, failing which, the University reserves the right to revoke the conditional award of the scholarship.
- 21 The official results must be equal to or better than the forecast results submitted for the scholarship application, failing which, the University reserves the right to revoke the conditional award of the scholarship or reduce the amount of the tuition fee waiver to be applied.

### B. Additional Clauses for 1821 Appeal - Leaders with Impact Scholarship and Women in Science and Engineering Scholarship (WISE)

- 1 Only shortlisted candidates will be invited for an interview by the scholarship selection panel. The University reserves the right to refuse any application at its absolute discretion without disclosing the reasons of refusal.
- 2 The scholarship is only awarded for study at Heriot-Watt University Malaysia. The scholarship is not transferable to other Heriot-Watt University campuses or locations. The scholarship will be revoked when scholars transfer to another Heriot-Watt University campus or partner university and there shall be no continuation nor reinstatement of scholarship upon returning to the Malaysia campus.

### C. Additional Clauses for 1821 Appeal - Leaders with Impact Scholarship

- 1 Applicants must meet the application criteria stated below:
  - a). 1821 Appeal - Leaders with Impact Scholarship applicants must possess excellent academic results, i.e. minimum Grade A (i.e., 70% average score) in the academic year.
  - b). Applicants must provide written proof of financial hardship and supporting documents.
- 2 The scholarship recipients must achieve the set academic progression criteria yearly for the entire duration of study, failing which, the scholarship will be revoked with immediate effect and there shall be no continuation nor reinstatement of the scholarship thereafter.
- 3 In the event that a scholarship recipient discontinues studies (without completing the programme), the scholarship will be revoked with immediate effect.

# SCHOLARSHIP

## APPLICATION FORM

### D. Additional Clauses for Foundation Excellence Award

- Students from a foundation programme who has achieved a minimum of Grade A (i.e., 70% average score) and who is enrolled in an undergraduate programme will be awarded a RM12,500 scholarship per year for the entire duration of their undergraduate study, subject to them achieving a minimum of Grade A (i.e., 70% average score) in each academic year and the entire duration of study, failing which, the scholarship will be revoked with immediate effect and there shall be no continuation nor reinstatement thereafter.

### E. Additional Clauses for HWUM 10th Anniversary IMPACT Scholarship

- Only shortlisted candidates will be invited for an interview by the Scholarship selection panel. The University reserves the right to refuse any application at its absolute discretion without disclosing the reasons of refusal.
- The scholarship is only awarded for study at Heriot-Watt University Malaysia. The scholarship is not transferable to other Heriot-Watt University campuses or locations. The scholarship will be revoked when scholars transfer to another Heriot-Watt University campus or partner university and there shall be no continuation nor reinstatement of scholarship upon returning to the Malaysia campus.
- Successful candidates are required to complete HWUM EmPOWER programme to at least Level 2 i.e., Kilowatt Level: Leading Teams and The Duke of Edinburgh (DofE) Award. Head to [bit.ly/hwum-empower](http://bit.ly/hwum-empower) for the full details of the HWUM EmPOWER Programme and [www.dofe.org](http://www.dofe.org) for the Duke of Edinburgh (DofE) Award.
- The scholarship recipients must achieve the set academic progression criteria yearly for the entire duration of study, failing which, the scholarship will be revoked with immediate effect and there shall be no continuation nor reinstatement of the scholarship thereafter.

### F. Additional Clauses for HWUM 10th Anniversary Global Citizenship Scholarship

- Only shortlisted candidates will be invited for an interview by the Scholarship selection panel. The University reserves the right to refuse any application at its absolute discretion without disclosing the reasons of refusal.
- The scholarship is only awarded for study at Heriot-Watt University Malaysia. The scholarship is not transferable to other Heriot-Watt University campuses or locations. The scholarship will be revoked when scholars transfer to another Heriot-Watt University campus or partner university and there shall be no continuation nor reinstatement of scholarship upon returning to the Malaysia campus.
- The scholarship offer is conditional, subject to the successful applicant obtaining student visa from the Immigration Department of Malaysia.
- Successful candidates are required to complete HWUM EmPOWER programme to at least Level 2 i.e., Kilowatt Level: Leading Teams and The Duke of Edinburgh (DofE) Award. Head to [bit.ly/hwum-empower](http://bit.ly/hwum-empower) for the full details of the HWUM EmPOWER Programme and [www.dofe.org](http://www.dofe.org) for the Duke of Edinburgh (DofE) Award.
- The scholarship recipients must achieve the set academic progression criteria yearly for the entire duration of study, failing which, the scholarship will be revoked with immediate effect and there shall be no continuation nor reinstatement of the scholarship thereafter.

### DOCUMENT CHECKLIST (FOR ALL SCHOLARSHIP AWARDS/SCHEMES)

#### DOCUMENT CHECKLIST (FOR ALL SCHOLARSHIP AWARDS/SCHEMES)

Please tick (✓) where applicable

All scholarship applicants (except for WISE Scholarship and 1821 Appeal - Leaders with Impact Scholarship)

- ☐ Completed application form
- ☐ Certified true copy of all academic results, transcripts and certificates

#### WISE Scholarship applicant

- ☐ Completed application form
- ☐ Certified true copy of all academic results, transcripts and certificates
- ☐ Personal statement

Please tell us on a separate piece of paper in not more than 500 words:

- Why you wish to undertake the programme.
- How you envisage this qualification to contribute to the future development of your career.
- Why you should be selected for this scholarship.

- ☐ WISE Scholarship – 1-minute video pitch stating your purpose and passion in STEM (only applicable for WISE Scholarship). Please upload your video to YouTube as an unlisted video.

#### 1821 Appeal - Leaders with Impact Scholarship applicant

- ☐ Completed application form
- ☐ Certified true copy of all academic results, transcripts and certificates
- ☐ Personal statement

Please tell us on a separate piece of paper in not more than 500 words:

- Why you wish to undertake the programme.
- How you envisage this qualification to contribute to the future development of your career.
- Why you should be selected for this scholarship.

- ☐ Certified true copy of all academic results, transcripts and certificates
- ☐ EA form of applicant/spouse/parent(s)/guardian (if parent/guardian is retired, last EA form of pre-retirement is required)
- ☐ Income Tax B or BE form of applicant/spouse /parent(s)/guardian (if parent/guardian is not taxable, empty approved B or BE form is required)
- ☐ Pension card and pension statement (x 3 months) (if applicant/spouse/parent/guardian is a government sector retiree)
- ☐ EPF statement before and after retirement (if applicant/spouse/parent/guardian is a private sector retiree)
- ☐ Death certificate (if parent has passed away and the applicant is living with a single parent/guardian)

## DOCUMENT CHECKLIST (FOR ALL SCHOLARSHIP AWARDS/SCHEMES) (Cont'd)

- ☐ Divorce certificate (if parents are legally divorced and the applicant is living with a single parent/guardian)
- ☐ A detailed comparison of monthly total household income against monthly expenses (attach and list copies of bills/bank statements as proof of each expense)
- ☐ Detailed forecast of cash flow while studying at HWUM (monthly allowance against monthly expenses; explain how you expect to finance your study if your forecast cash flow is negative)
- ☐ Details of siblings including full name, age, school/institution attended, total school/tuition fees, employment details (if applicable)
- ☐ Evidence of financial aid received from the government e.g. BSH

Note: Completed application form and all required documents must be submitted in digital format to [myscholarship@hw.ac.uk](mailto:myscholarship@hw.ac.uk).

### HWUM 10th Anniversary IMPACT Scholarship applicant

- ☐ Completed application form
- ☐ Certified true copy of all academic results, transcripts and certificates
- ☐ Personal statement

Please tell us on a separate piece of paper in not more than 500 words:

- i. Why you wish to undertake the programme.
- ii. How you envisage this qualification to contribute to the future development of your career.
- iii. Why you should be selected for this scholarship.

- ☐ My IMPACT video

The length of your My IMPACT video should be 2 minutes maximum.

Your video must showcase your achievements or leadership or positive impact that you have contributed to the community around you.

You are highly encouraged to include any video clips or photographs or any footage of the contribution you have made in your video. Where applicable, please ensure that you have obtained consent and approval for the content in your My IMPACT video.

Your video should be uploaded as a private but shareable YouTube link.

### HWUM 10th Anniversary Global Citizenship Scholarship applicant

- ☐ Completed application form
- ☐ Certified true copy of all academic results, transcripts and certificates
- ☐ Personal statement

Please tell us on a separate piece of paper in not more than 500 words:

- i. Why you wish to undertake the programme.
- ii. How you envisage this qualification to contribute to the future development of your career.
- iii. Why you should be selected for this scholarship.

- ☐ Submit a video on "If I were selected for this scholarship..."

The length of your video should be 2 minutes maximum.

You may also include any video clips or photographs or any footage in your video. Where applicable, please ensure that you have obtained consent and approval for the content in your video.

Your video should be uploaded as a private but shareable YouTube link.

You may be requested to provide additional evidence wherever relevant.

All submitted documents, including salary statement and income tax filing statement etc, will be accepted and treated with strict confidentiality by the University.

## FOR OFFICE USE ONLY

		Scholarship Scheme Approved: <ul style="list-style-type: none"> <li><input type="checkbox"/> High Achiever's Scholarship</li> <li><input type="checkbox"/> 1821 Appeal - Leaders with Impact scholarship</li> <li><input type="checkbox"/> HWUM 10th Anniversary IMPACT Scholarship</li> <li><input type="checkbox"/> HWUM 10th Anniversary Global Citizenship Scholarship</li> <li><input type="checkbox"/> Women in Science and Engineering Scholarship</li> <li><input type="checkbox"/> Foundation Excellence Award</li> </ul>	
Received and verified by Marketing and Student Recruitment     Name: _____ Date: _____		Processed by Scholarship and Financial Aid Unit     Name: _____ Date: _____	

# WAIVER/BURSARY

## APPLICATION FORM

- ☐ Heriot-Watt Alumni Discount
 ☐ MSc Petroleum Engineering Waiver
- ☐ Family Discount
 ☐ Professional Bodies Bursary
- ☐ Heriot-Watt Corporate Partnership Postgraduate Bursary

### PERSONAL DETAILS (APPLICANT)

Full Name (as per NRIC/Passport):	
NRIC/Passport No:	
Contact/HP No:	Email Address:
HWU Student ID:	Intake:
Programme Name:	

### FAMILY INFORMATION (applicable for Family Discount only)

Family Member's Name	
Relationship with HWU student/alumni	
Programme Enrolled	
HWU Student ID	

### DECLARATION AND ACCEPTANCE

I hereby apply for the selected waiver/bursary to study at Heriot-Watt University Malaysia and agree to the terms and conditions of the waiver/bursary that I will be undertaking when my application is successful.

I understand that the total tuition fees of the programme must be paid for before the commencement of the programme of study and at the beginning of every semester.

I consent to the processing of my personal information by the University as per parameters defined by the Personal Data Protection Act 2010 for proper purposes of the institution.

I am also aware and agree that my personal information will be shared amongst Heriot-Watt University and other subsidiaries for the purpose of programme administration.

*(for students < 18 years old, consent of parent/guardian is needed here)*

\_\_\_\_\_  
Name:  
NRIC/Passport No:

\_\_\_\_\_  
Name:  
NRIC/Passport No:

\_\_\_\_\_  
Date:

# WAIVER/BURSARY

## APPLICATION FORM

### A. FAMILY DISCOUNT AND HERIOT-WATT ALUMNI DISCOUNT TERMS AND CONDITIONS

1. The recipient must be enrolled as a full-time student for the entire length of the programme that the student registered for at the time the discount was awarded, register for all courses according to the Heriot-Watt University Malaysia ("University") schedule, pass each course registered for at the first attempt and complete the programme within the original timeframe as stated in the offer letter and adhere to the terms and conditions as set out herein.
2. Discount is awarded in the form of a tuition fee waiver only. "Tuition fee" does not cover any other charges or fees such as registration fee, international student fees, resitting of examination fee, extension of studies fee and ancillary items required as part of the studies, including but not limited to books, graduation ceremony, final award/certificate, accommodation, student visa processing, sports, and living and other related costs, which shall be borne by the student.
3. The value of the discount granted will be deducted against the full tuition fee payable on a semester-by-semester basis.
4. The recipient is required to fulfil the academic progression criteria as set out by the University, including but not limited to the requirement to pass all subjects and progress to a new semester without fail, until the completion of their studies. In the event the recipient fails to fulfil the said requirements, the discount will be revoked, or the amount of the discount may be reduced at the sole discretion of the University.
5. The discount is only awarded to students enrolled in a programme offered at the University. The discount is not transferable to other Heriot-Watt University campuses or locations and will be automatically revoked in the event the recipient transfers to another programme and/or defer their study to another intake.
6. The discount is not exchangeable for cash or other alternatives.
7. The recipient shall not be holding (concurrently) any other full or partial scholarship from external parties (unless in extenuating circumstances – then specific prior written approval of Heriot-Watt University Malaysia must be obtained). This excludes EPF withdrawals or loans from external financial agencies.
8. Other discounts or scholarship provided by the University will not apply during the tenure of the scholarship.
9. The recipient is required to comply with all the University terms and conditions of admittance, regulations, and policies. discount recipients who are found guilty of academic or disciplinary misconduct will have their discount revoked.
10. The University reserves the absolute discretion and right to make any amendments to the terms and conditions of the discounts including the structure of the discount and the discount recipients shall be bound by the updated terms and conditions which will be available on the University's website.
11. The University reserves the right to revoke the discount offered or awarded to students at their absolute discretion at any time. In the event of revocation, the students will be required to pay the full tuition fees from the date of revocation and the remainder of the programme.

### B. PROFESSIONAL BODIES BURSARY TERMS AND CONDITIONS

1. The bursary is not applicable to government-sponsored, corporate-sponsored or language programme students.
2. The bursary is in the form of deduction from tuition fees. It shall not be deducted from any general, registration, application or exam fees.
3. The bursary is valid for all Malaysian and international students.
4. The bursary is not available to extended family members.
5. Students in receipt of a Professional Bodies Bursary are not eligible to apply for other discounts that may be offered by the University.
6. The awarded discount is not transferable.

### DOCUMENT CHECKLIST (FOR ALL WAIVER/BURSARY SCHEME)

All in tickboxes please

1. ☐ Completed application form (All waiver/bursary applicants)
2. ☐ Photocopies of certificates/transcripts/student card from Heriot-Watt University Malaysia (Heriot-Watt Alumni Discount)
3. ☐ Proof of employment letter from your company's Human Resources department (Heriot-Watt Corporate Partnership Postgraduate Bursary only)

To apply for Family Discount, the following documents are needed:

4. ☐ Photocopies of birth certificates for siblings; and/or
5. ☐ Photocopies of marriage certificate for spouse
6. ☐ Photocopies of certificate/transcript/student card from Heriot-Watt University Malaysia

To apply for Professional Bodies Bursary, the following documents are needed:

7. ☐ Photocopies of birth certificates for children or legal documents for adopted children; and/or
8. ☐ Photocopies of marriage certificate for spouse
9. ☐ Photocopy of active membership card/evidence

### FOR OFFICE USE ONLY

Waiver/Bursary Scheme Approved:

- ☐ Heriot-Watt Alumni Discount  
☐ Family Discount  
☐ Heriot-Watt Corporate Partnership Postgraduate Bursary  
☐ MSc Petroleum Engineering Waiver  
☐ Professional Bodies Bursary

Received and verified by  
Marketing and Student Recruitment

Name:  
Date:

Processed by  
Scholarship and Financial Aid Unit

Name:  
Date: